

**Form A: You can use this if you got a Pay or Vacate Notice:**

Dear \_\_\_\_\_:

My name is \_\_\_\_\_. I am your tenant, living at:

\_\_\_\_\_ [address].

I received a notice to pay rent or vacate the property on: \_\_\_\_\_ [put the date you got the notice].

Your notice is forbidden by Proclamations 20-05, 20-19, 20-19.1, 20-19.2, and 20-19.4 made by the Governor of Washington, and must be rescinded. That proclamation ordered a moratorium on evictions for non-payment of rent. The moratorium lasts until December 31, 2020 and forbids you from serving pay or vacate notices during that time. Please immediately rescind this notice.

Sincerely,

\_\_\_\_\_  
Tenant Signature

\_\_\_\_\_  
Date signed

**Form B: You can use this if you received a 20-day notice:**

Dear \_\_\_\_\_:

My name is \_\_\_\_\_. I am your tenant, living at:

\_\_\_\_\_ [address].

I received a notice stating that I have 20 days to vacate the property on: \_\_\_\_\_ [put the date you got the notice].

Your notice is forbidden by Proclamation 20-19, 20-19.1, 20-19.2, and 20-19.4 made by the Governor of Washington. Those proclamations ordered a moratorium on no-cause evictions that ends December 31, 2020. As part of the moratorium, you are not allowed to serve no-cause eviction notices. Please immediately rescind this notice.

Sincerely,

\_\_\_\_\_  
Tenant Signature

\_\_\_\_\_  
Date signed

**Form C: You can use this if you cannot pay the rent:**

Dear \_\_\_\_\_:

My name is \_\_\_\_\_. I am your tenant, living at:

\_\_\_\_\_ [address].

Like so many people right now, I have lost income due to the coronavirus. I am doing everything I can to find financial assistance. I have done all of the following [include what you have done: applied for unemployment, looking for other work, applied for other government benefits, and so on]:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_.

But I am still struggling right now. I may not be able to pay my rent in full or on time in the coming months.

I hope you will work with me to come up with a reasonable payment plan so you will get rent payments and I will keep my housing. I would be happy to meet (by phone or video call, or through email) to discuss the options for payment. You can reach me at this phone number or email address: \_\_\_\_\_.

I understand more assistance may become available to landlords and tenants. I will apply for any programs that are available to me. I hope you are willing to do the same.

*[If you can make a partial or late payment, include this:]*

I am able to pay this amount, \$\_\_\_\_\_, on this date: \_\_\_\_\_. I would like to work out a payment plan and a schedule.

I really hope we can work together on this. I look forward to hearing back from you.

Sincerely,

\_\_\_\_\_  
Tenant Signature

\_\_\_\_\_  
Date signed

***Form D: You can use this if you receive a 60-Day Notice to Vacate because your landlord wants to sell or move into the property.***

**Declaration Under Penalty of Perjury for the Centers for Disease Control and Prevention's  
Temporary Halt in Evictions to Prevent Further Spread of COVID-19**

This declaration is for tenants, lessees, or residents of residential properties who are covered by the CDC's order temporarily halting residential evictions (not including foreclosures on home mortgages) to prevent the further spread of COVID-19. Under the CDC's order you must provide a copy of this declaration to your landlord, owner of the residential property where you live, or other person who has a right to have you evicted or removed from where you live. Each adult listed on the lease, rental agreement, or housing contract should complete this declaration. Unless the CDC order is extended, changed, or ended, the order prevents you from being evicted or removed from where you are living through December 31, 2020. You are still required to pay rent and follow all the other terms of your lease and rules of the place where you live. You may also still be evicted for reasons other than not paying rent or making a housing payment. This declaration is sworn testimony, meaning that you can be prosecuted, go to jail, or pay a fine if you lie, mislead, or omit important information.

I certify under penalty of perjury, pursuant to 28 U.S.C. 1746, that the following are true and correct:

- I have used best efforts to obtain all available government assistance for rent or housing;
- I either expect to earn no more than \$99,000 in annual income for Calendar Year 2020 (or no more than \$198,000 if filing a joint tax return), was not required to report any income in 2019 to the U.S. Internal Revenue Service, or received an Economic Impact Payment (stimulus check) pursuant to Section 2201 of the CARES Act;
- I am unable to pay my full rent or make a full housing payment due to substantial loss of household income, loss of compensable hours of work or wages, lay-offs, or extraordinary out-of-pocket medical expenses;
- I am using best efforts to make timely partial payments that are as close to the full payment as the individual's circumstances may permit, taking into account other nondiscretionary expenses;
- If evicted I would likely become homeless, need to move into a homeless shelter, or need to move into a new residence shared by other people who live in close quarters because I have no other available housing options.
- I understand that I must still pay rent or make a housing payment, and comply with other obligations that I may have under my tenancy, lease agreement, or similar contract. I further understand that fees, penalties, or interest for not paying rent or making a

housing payment on time as required by my tenancy, lease agreement, or similar contract may still be charged or collected.

- I further understand that at the end of this temporary halt on evictions on December 31, 2020, my housing provider may require payment in full for all payments not made prior to and during the temporary halt and failure to pay may make me subject to eviction pursuant to State and local laws.

I understand that any false or misleading statements or omissions may result in criminal and civil actions for fines, penalties, damages, or imprisonment.

Signature of Declarant \_\_\_\_\_ Date \_\_\_\_\_