

COLUMBIA LEGAL SERVICES

Wenatchee

300 Okanogan Avenue, Suite 2-A
Wenatchee, WA 98801
(509) 662-9681
1-800-572-9615-no charge

Yakima

600 Larson Building
6 South 2nd Street
Yakima, WA 98901
(509) 575-5590
1-800-572-8716-no charge

Olympia

711 Capitol Way S #304
Olympia, WA 98501
(360) 943-6260
1-800-260-6260-no charge



Tri-Cities

7103 W Clearwater Avenue #C
Kennewick, WA 99336
(509) 374-9855
1-88-201-9735 – no charge

NORTHWEST JUSTICE PROJECT

Yakima

311 N. 4th Street, Suite 201
Yakima, WA 98901
(509) 574-4234
1-888-201-1018 - no charge

Wenatchee

300 Okanogan Avenue, Suite 3-A
Wenatchee, WA 98801
(509) 664-5101
1-888-201-1021 - no charge

THE MINIMUM WAGE

For most workers age 16 and over, the minimum wage is \$11.50 per hour. The minimum wage for most children age 15 and under is \$9.78 per hour. Generally, workers are entitled to minimum wage for piece rate work.

By law, employers must give workers a CHECK STUB which shows the hours worked (or days worked if the wages are based on an eight-hour day), the rate or rates of pay, the number of piece work units earned (if paid on a piece work basis), gross pay, the pay period, all deductions, and the reason for each deduction. The check stub must also show the employer's name, address, and phone number.

FILL OUT AND KEEP THIS RECORD TO ...

- Figure out if you earned minimum wage when working by the piece rate
- Show the amount you are owed if there is a dispute regarding wages owed
- Provide proof that you qualify for state industrial insurance and unemployment
- Provide a record of your annual earnings for income tax purposes
- Compare your earnings against those reported with Social Security

INTRODUCTION ON THE USE OF THIS RECORD SHEET

Use this sheet to keep a current record of work. When needed, you will have proof of what you are owed and what you have earned. We recommend that each person keep an individual record. If you work in a group, you should record, where indicated, the number of workers who divided the pay. If your wages are included under another person's name, write down that person's name. You should also keep your check stubs. If there is no stub, make a copy of the check or copy all information on the check, including the check number.

If you have any questions regarding your rights, farmworkers can often get information and help with legal problems by calling a legal services office. (See addresses and phone numbers on this sheet.)

The example on the other side shows how to keep a record of your work.

