

_____ [Date]

[Name of the lawyer representing the plaintiff
hospital or collection agency in your lawsuit]

[Name of Law Firm]

[Address of Lawyer]

RE: _____ v _____ [plaintiff's name v.
defendant's name as listed in the lawsuit caption]

_____ County _____ [Superior or District] Court
Case No. _____ [put the information here that is on your
Summons and Complaint]

Request for Suspension of Lawsuit Pending Charity Care Determination

Dear _____ [lawyer's name]:

I was served with a Summons and Complaint in the lawsuit listed above. I have filed a Notice of Appearance and Answer, and sent you a copy. As I indicated in my Answer, I believe I am eligible for Charity Care.

I have now applied for Charity Care to pay this hospital bill. I am waiting for a determination from _____ Hospital on my Charity Care application.

WAC 246-453-020 requires you to suspend collection activity until the hospital makes a decision on my application. I request that you not proceed with this lawsuit until a decision has been made.

Sincerely,

[Signature]

[Print name]

[Your address]
